

REQUIREMENTS FOR SUPPLIERS OF FORGEX POLSKA SP. Z O.O.

1. INTRODUCTION.

The document is the property of ForgeX Polska Sp. z o.o.. It is dedicated to suppliers of direct materials for the production of forgings and services specified in orders. Suppliers undertake to communicate and inform sub-suppliers about these requirements. The supplier is obliged to apply the provisions of agreements, order, contact conditions and the requirements of the ISO 9001 standard. This document is a supplement to the requirements listed above. The supplier is required to familiarize themselves with and comply with these requirements. The current edition of the Supplier Requirements is available on the website www.forgex.pl. The file sent by email is for informational purposes only. In the event of any conflict between the requirements of the order and the provisions of this document, the requirements contained in the order shall apply.

2. SUPERVISION OVER ORDER EXECUTION.

The supplier is obliged to provide representatives of ForgeX Polska Sp. z o.o. (its customers and supervisory authorities) with access to all devices, facilities related to the execution of the order (also at its sub-suppliers) and all records and documentation related to the execution of orders and the Quality Management System. The supplier is also obliged to notify ForgeX Polska Sp. z o.o. about changes affecting the quality of the delivered product / service, legal requirements and environmental protection.

3. TERMINOLOGY AND DEFINITIONS.

This document uses the terms and definitions given in the ISO 9001 standard.

4. QUALITY MANAGEMENT SYSTEM.

The supplier must have the technical capacity to manufacture and/or deliver products that meet the requirements of ForgeX Polska Sp. z o.o.

Each supplier is subject to approval and periodic assessment. Obtaining unsatisfactory assessments entails the need for the supplier to implement corrective actions. This is a necessary condition for maintaining the status of an Approved ForgeX Polska Sp. z o.o. supplier. ForgeX Polska Sp. z o.o. is responsible for providing the supplier with its own documents and customer specifications necessary for the proper execution of the order. The supplier is responsible for obtaining generally available standards. Suppliers are obliged to prepare, secure and archive documents and records of the order execution, including controls (technologies, instructions, control cards, research protocols) for individual industries according to Table No. 1

General requirements			Customer requirements	
Lp.	Industry	Archiving Time	Customers	Archiving Time
1	Aviation	50 years	P&W	Critical, flight safety and frozen process parts - 40 years Other parts - 10 years
2	Automotive	30 years	Kongsberg	Min. 10 years from "ML7" (EOP)
3	Other industries	10 years		

ⁱ Table No. 1. Quality records retention period.

5. RESPONSIBILITY.

The supplier is fully responsible for the quality of the products/services. The supplier is responsible for meeting the requirements within their organization and for meeting the requirements by their suppliers.

6. COMPETENCES, AWARENESS, TRAINING

The supplier shall ensure that personnel performing activities affecting the quality of the product/service are familiarized with all quality requirements specified in the order/contract. Persons having access to the documentation entrusted by ForgeX Polska Sp. z o.o. are obliged to observe the principles of confidentiality.

7. ORDER PROCESSING

7.1 CONTRACT REVIEW..

The supplier should conduct a review of the contract/order regarding the possibility and deadline for its implementation. For products/services from the aviation industry, the risk of implementing the subject of the order should be assessed.

7.2 PURCHASES.

In the case of purchases made by the Supplier on behalf of the ordering party, the order must include a request for:

- fulfillment of these conditions,
- provision of quality documents.

A manufacturer's certificate of conformity must be issued for each completed order, containing confirmation of fulfillment of all requirements specified in the aforementioned order.

7.3 PRODUCTION AND SERVICE DELIVERY

7.3.1 PRODUCTION SUPERVISION

Products/services are to be implemented according to approved technology – template (especially for the aviation and automotive industries). The supplier is obliged to notify ForgeX Polska Sp. z o.o. about any change in the technological process approved by ForgeX Polska Sp. z o.o. and its customers, before its implementation. In the case of performing technological operations and tests on materials entrusted by ForgeX Polska Sp. z o.o., the supplier has no right to commission the performance of the service to another supplier without the written consent of ForgeX Polska Sp. z o.o. Each delivery must be accompanied by quality documents: Certificate of Conformity containing confirmation of the product/service's compliance with the requirements and protocols of tests performed. Quality documentation should include data enabling unambiguous traceability of the product/service.

7.3.2 PREVENTING COUNTERFEIT/COUNTERFEIT PARTS

The supplier is required to implement measures to prevent the use of counterfeit or suspected counterfeit parts. At the same time, in order to avoid suspicion of the possibility of sending counterfeit materials, the supplier is obliged to clearly mark semi-finished products for aviation production and fully identify them with the accompanying quality documentation.

7.3.3 VALIDATION OF PRODUCTION AND SERVICE DELIVERY PROCESSES.

The contractor of special processes should obtain approval of the process by ForgeX Polska Sp. z o.o. or its customers. All changes to special processes are subject to approval before they are applied.

7.3.4 IDENTIFICATION AND TRACEABILITY

Materials and products must be identified by: batch/melt number, serial number, other applicable identification marks at all stages of production and delivery.

The supplier is obliged to maintain the product identification features assigned by ForgeX Polska Sp. z o.o. (heat treatment no., guide no., serial no., order no.) during the performance of services, tests, transport and linking them to quality documentation.

7.3.5 CUSTOMER PROPERTY

Materials and products supplied by ForgeX Polska Sp. z o.o. or owned by it must be supervised, visibly marked and may only be used in accordance with the order. The supplier is obliged to inform ForgeX Polska Sp. z o.o. of the destruction, loss, return of all non-conforming products. The quantity of non-conforming products should be specified in the delivery documents.

7.3.6 PRODUCT SECURITY

The supplier is obliged to secure the product against destruction and any substitution during production or transport.

7.4 SUPERVISION OF MONITORING AND MEASURING EQUIPMENT

The control and measuring equipment used must be traceable, calibrated and checked at established intervals.

8. MEASUREMENT, ANALYSIS AND IMPROVEMENT

8.1 CONTROL

The supplier is obliged to control the supply of materials and the production process in order to ensure and meet the requirements of the product/service.

Suppliers of mechanical processing services are obliged to control dimensions. For each delivery, a measurement card must be prepared for at least 5 pieces of the processed part. If applicable, statistical methods should be used.

8.2 NON-CONFORMING PRODUCT

The supplier must obtain prior written consent to deliver a product that is not in accordance with the order. Products classified as non-conforming or accepted by way of deviation must be isolated from compliant products and clearly marked. Obtained consents and deviations must be cited in the quality documentation. It is required to immediately inform ForgeX Polska Sp. z o.o. in the event of suspicion or finding of non-conformity concerning the delivered products.

8.3 IMPROVEMENT

ForgeX Polska Sp. z o.o. conducts supplier assessments covering:

- timeliness of execution,*
- quality of deliveries.*
- supplier audits,*

In the event of unsatisfactory results, the supplier is obliged to develop and implement corrective.

8.4 CORRECTIVE ACTIONS

Any non-conformity found by ForgeX Polska Sp. z o.o. on the supplier's products or documents must be analyzed by them, and the analysis result provided to ForgeX Polska Sp. z o.o. must include:

- the cause of the non-conformity,*
- immediate actions,*
- corrective actions (preventing the non-conformity from reoccurring).*
- preventive actions,*

ⁱ Appendix No. 1 Duration of storage of quality records for individual applications.